



**Upward Bound Summer Staff Assistant**  
**The University of Utah TRIO Programs**  
[www.trio.utah.edu](http://www.trio.utah.edu)

TRIO is a set of federally-funded college opportunity programs that motivate and support students from disadvantaged backgrounds in their pursuit of higher education. The University of Utah has been awarded grants for two TRIO projects: Student Support Services (SSS) and Upward Bound (UB).

Upward Bound (UB) is a college preparation program for high school students who are from low income families or who are potential first generation college students. Services provided include: Academic and Career Counseling, Tutoring, College Tours, College Scholarship and Financial Aid Workshops, Career Exploration Opportunities' Cultural Enrichment Activities, ACT Preparation Workshops, Community Service Opportunities, and an Intensive 6 Week Summer Academic Enrichment Program. The project is funded to serve 92 students from five Salt Lake-area high schools.

The Upward Bound Staff Assistant placed with TRIO will have an opportunity to engage in the range of services offered by the University of Utah Upward Bound Summer Academy. This is an excellent opportunity to acquire skills and gain experience in the areas of: Residential life; Student Leadership Development; Academic preparation for low income students; Individual and group advising skills; Evaluation methodology and techniques; Program development and implementation based on student academic need, project objectives and current access and retention research; Student tracking based on federal requirements and project objectives; Presentation skills and techniques; and Parental involvement.

**Intern duties:**

- 1) Assist UB advisors in management of the University of Utah Upward Bound Summer Academy.
- 2) Assist UB staff in the delivery of the Next Steps Student Success Course for rising high school seniors.
- 3) Assist UB staff with presentation of workshops on admissions process, financial literacy, scholarships and other college related information to students and parents.
- 4) Coordinate off campus activities designed to enrich student summer experience.
- 5) Assist Director with student evaluation (qualitative and quantitative) of summer program components.

The staff assistant will live in the University of Utah residence halls with the summer academy participants. Housing and meals will be provided.

**Salary:** \$2,000 for six week commitment

**For more information contact:**  
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